REQUEST FOR QUALIFICATIONS (RFQ) FOR MANUFACTURERS OF SPECIALTY MEDICAL/DENTAL VEHICLES

February 18, 2022
NEVADA HEALTH CENTERS
REQUEST FOR QUALIFICATIONS (RFQ) FOR MANUFACTURERS OF SPECIALTY MEDICAL & DENTAL VEHICLES

OVERVIEW

Nevada Health Centers (NVHC) is 501c3 non-profit organization. We are Nevada’s largest Federally Qualified Health Center (FQHC) and Nevada’s primary provider of healthcare services to uninsured/underinsured, economically disadvantaged and geographically isolated children and adults.

NVHC invites the submittal of responses to this RFQ from qualified firms interested in providing a full range of services involved in the design, construction, and equipping of specialty medial and/or dental vehicles to be used to deliver services to urban and rural areas within Nevada Health Centers service region. Responses are solicited for this service in accordance with the terms, conditions, and instructions set forth in the RFQ guidelines.

NVHC will receive responses to this RFQ at the offices of Stacey Giomi, Director of Facilities, 3325 Research Way, Carson City, NV 89706 until 1:00 pm on March 14, 2022. The Request for Qualifications document may be obtained in the following manners:

- Downloaded from the NVHC website: www.nvhealthcenters.org/bids
- Requested via email to: sgiomi@nvhealthcenters.org
- Requested via phone call to: 775.888.6661

Request for Qualifications documents may be sent via U.S. mail at the requester options, however, NVHC is not responsible to ensure timely delivery of mailed Request for Qualification documents.

Receipt of responses does not bind NVHC to any contract for said services, nor does it guarantee that a contract for the Project will be awarded.

I. PURPOSE OF RFQ

Nevada Health Centers invites the submittal of responses to this Request for Qualifications (RFQ) from qualified firm(s) interested in working with NVHC to design, equip and build at least one and potentially as many as three mobile medical or dental treatment vehicles to be used through our service area.

II. LOCATION

In general, the vehicles will be based in Las Vegas, Nevada, but mobile services are provided through the State of Nevada and these vehicles may be required to travel as needed.

III. OBJECTIVES

NVHC proposes to retain a highly qualified, capable firm to provide expertise in the design and
manufacture of mobile medical/dental vehicles that are used to provide treatment to patients. Those firm(s) who participate in this RFQ process are sometimes referred to as “Respondents”. NVHC will give prime consideration to the firm with significant, current experience in the development, design, and construction of mobile health vehicles. NVHC reserves the right to negotiate with one or more parties and is not obligated to enter into any contract with any Respondent on any terms or conditions.

IV. SCOPE OF WORK

The selected firm(s) will be required to meet with NVHC staff to develop design concepts for each type of vehicle including but not limited to those key components identified below and to be specified more fully in a contract agreement to be negotiated after selection. Upon selection of a Respondent with whom negotiations will proceed, a specific Scope of Work will be developed. NVHC anticipates a contract that will include pre-design, design, production of computer-generated renderings, submission of a complete set of pre-build plans, construction of the approved vehicle, and the provision and installation of pre-identified equipment. NVHC reserves the right to include additional project elements in the initial or subsequent agreement, as NVHC may (in its sole discretion) deem appropriate.

A. Key components to be included in the completed mobile medical vehicle are as follows:

• The vehicle and all vehicle components MUST BE designed to operate in ambient air temperatures of 120 degree F for a minimum of eight continuous hours without suffering any degradation of any functional components
• It is our desire to have a vehicle with overall length of approximately 44’ 11”, however, overall length, width, height, and axle weight to be in conformance with the applicable Nevada Revised Statutes.
• Engine: diesel powered, 450 HP @ 2100 RPM 1050 lb./ft. preferred
• Transmission: six speed automatic transmission. Allison 3000MH or similar preferred
• Brakes: air brakes with anti-lock braking system
• Fuel tank: 100 gallon
• Two 25 KW liquid-cooled diesel generators will be provided to power mobile clinical components, scene lighting, etc. Generator shall be plumbed to draw fuel from chassis fuel tank. The generator shall be controlled via a remote start/stop/monitoring system in the driver’s area control panel as well as at the generator itself. The generator compartment is to be insulated with high density sound absorbing foam and oil resistant foil faced lining and will be accessible from the exterior of the vehicle
• Gray and black water holding tank with controls isolated in a compartment. Storage space shall be provided for hoses to be utilized in disposing of the holding tank contents
• Exterior LED lighting on both side of the vehicle
• 20’ remote controlled/retractable awning – passenger side of the vehicle
• Slide-outs to be located on the driver’s side (when possible)
• Remote retractable access stairs for patients
• Video camera system with on-board video storage. Minimum of two external
and two internal cameras are to be provided

- The interior shall be include:
  - Three exam rooms
  - Laboratory area
  - Restroom with sink, toilet, and specimen pass thru to lab area
  - Belted seating for two individuals (The second belted position does not necessarily need to be in the driver’s cab area).
  - Individual HVAC controls in each exam room. HVAC to be sufficient to maintain 70 degrees cooling in the summer and 70 degrees heating in the winter throughout the inside of the vehicle for 8 continuous hours.

- The following equipment shall be included:
  - Quantity - one (1) microwave oven
  - Quantity - one (1) refrigerator
  - Quantity - one (1) medical grade refrigerator
  - Quantity - one (1) medical grade freezer
  - Quantity 3 - Welch-Allyn w/11710 & 23810 Otoscope, ophthalmoscope, specula dispenser, thermometer, wall aneroid
  - Quantity two (2) - exam table Ritter-204 Base Table w/Pelvic Tilt, Drawer Heater (or similar)
  - Quantity one (1) exam table high/low (adjustable) base, Midmark 222 (or similar)
  - Quantity three (3) - physician’s stools – ensure stools can be secured for travel.
  - Quantity one (1) office chair – ensure chair can be secured for travel.
  - Quantity - one (1) Health-O-Meter model 500KL digital scale (or similar). Scale shall be mounted so that it is secure during transport.
  - Autoclave

- A warranty shall be provided that include the following:
  - A three (3) year/36,000 mile warranty on the engine, transmission, drivetrain, chassis and all chassis mounted components.
  - A one (1) year warranty on all coach components, including supplied equipment and excepting the generator system,
  - The generator and all generator components will be covered by a two (2) year warranty.

B. Key components to be included in the mobile dental vehicle are as follows:

- The vehicle and all vehicle components MUST BE designed to operate in ambient air temperatures of 120 degree F for a minimum of eight continuous hours without suffering any degradation of any functional components.
- The vehicle and all vehicle components MUST be designed to operate in ambient air temperatures of 15 degrees F for a minimum of eight continuous hours without suffering any degradation of any functional components.
• It is our desire to have a vehicle with overall length between 43’ and 44’ 11”, however, overall length, width, height, and axle weight to be in conformance with the applicable Nevada Revised Statutes.
• Engine: diesel powered, 450 HP @ 2100 RPM 1050 lb./ft.
• Transmission: six speed automatic transmission. Allison 3000MH or similar preferred
• Brakes: air brakes with anti-lock braking system
• Fuel tank: 100 gallon
• Two 25 KW liquid-cooled diesel generators will be provided to power mobile clinical components, scene lighting, etc. Generator shall be plumbed to draw fuel from chassis fuel tank. The generator shall be controlled via a remote start/stop/monitoring system in the driver’s area control panel as well as at the generator itself. The generator compartment is to be insulated with high density sound absorbing foam and oil resistant foil faced lining and will be accessible from the exterior of the vehicle
• Gray and black water holding tank with controls isolated in a compartment. Storage space shall be provided for hoses to be utilized in disposing of the holding tank contents
• Exterior LED lighting on both side of the vehicle
• 20’ remote controlled/retractable awning – passenger side of the vehicle
• Slide-outs to be located on the driver’s side (when possible)
• Remote retractable access stairs for patients
• Video camera system with on-board storage. Minimum of two external and two internal cameras are to be provided
• The interior shall be include:
  • 2 dental operatories
    • Provide for a minimum of 36” of total counter space in each operatory
    • Overhead cabinetry
  • Pano x-ray room with appropriate shielding and space for a ScanX Swift digital radiography system.
  • Sterilization area with adequate counter space
  • Exterior storage for heavier items
  • Patient check-in area.
  • Restroom with sink, toilet
  • Belted seating for two individuals (The second belted position does not need to be in the driver’s cab area).
  • Individual HVAC controls in each exam room. HVAC to be sufficient to maintain 70 degrees cooling in the summer and 70 degrees heating in the winter throughout the inside of the vehicle for eight continuous hours.
• The following equipment shall be included:
  • Quantity - one (1) microwave oven
• Quantity - one (1) refrigerator
• Quantity two (2) of each of the follow items
  • ADEC 411 Chair
  • ADEC 332 Trad Radius
  • ADEC 351 Radius Asst
  • ADEC 572 LED Radius Mt
  • ADEC 421 Doctor’s Stool
  • ADEC 422 Assistant’s Stool
• Quantity one (1) office chair – ensure chair can be secured for travel.
• Quantity two (2) Autoclaves
• Quantity one (1) ScanX Swift digital radiography system
• A warranty shall be provided that include the following:
  • A three (3) year/36,000 mile warranty on the engine, transmission, drivetrain, chassis and all chassis mounted components.
  • A one (1) year warranty on all coach components, including supplied equipment and excepting the generator system,
  • The generator and all generator components will be covered by a two (2) year warranty.

V. PROJECT FUNDING

This project is funded by the various grants administered by the State of Nevada and/or the United States Department of Health and Human Services through the Health Resources Services Administration (HRSA).

The awarded firm will be required to provide their SAM.GOV Unique Entity Identifier. If the firm does not have a SAM.GOV UEI, they will be required to obtain one prior to executing the contract. The proposal should specify if the firm has an existing SAM.GOV number or Unique Entity Identifier.

VI. SELECTION PROCESS

NVHC will use an evaluation panel to evaluate the submittals based upon the criteria noted below. The selected respondent then will negotiate with NVHC on specific contract details and final design and price. If a reasonable agreement cannot be achieved with the respondent of choice, in the opinion of NVHC, negotiations will proceed with the second choice respondent until a mutually agreed contract can be negotiated.

VII. EVALUATION CRITERIA

The evaluation team will consist of the following NVHC employees; Executive Vice President of Ancillary Services – Lisa Dettling, Dr. Tyree Davis DDS, Chief Medical Officer for Ancillary Services, Director of Facilities – Stacey Giomi, Mobile Medical Program Manager – Rosa Alfaro, Dental Practice Manager – Rocio Cortez and a Nurse Practitioner or Physician from the mobile medical program.
The criteria used to evaluate the RFQ responses will include, but not be limited to, the following (items listed below are not listed in order of importance):

A. Firm’s Experience in Design/Build of Mobile Health Related Vehicles – Maximum of 30 points awarded

Related project experience of the firm(s) and the individuals who would be assigned to this Project. Provide detailed information on the number of vehicles manufactured over the past three (3) year period. Provide details on what percentage of all vehicles manufactured are specifically related to the health care field.

B. Evaluation of Design on Similar Projects – Maximum of 40 points awarded

In order to satisfy this criterion, the firm must submit a minimum of one example of a mobile medical vehicle and one example of a mobile dental vehicle. The submission should be a vehicle completed in calendar year 2020, 2021, or 2022. In order to evaluate this criterion the firm should provide a floor plan and itemized cost breakdown for each vehicle.

C. Evaluation of reference – Maximum of 20 points awarded

Provide a list of two references for clients who received a mobile medical unit and two references for clients who received a mobile dental vehicle in the past five (5) year period.

D. Management and Organizational Approach – Maximum of 10 points awarded

On two pages or less, please describe your management and organizational approach to the project. The following should be addressed within this description

1. Describe your firms understanding of the project
2. Describe hour your firm will organize to perform each phase of the project (planning, design, equipping, and delivery)
3. Provide procedures for assisting the develop the project including; scheduling, coordination of key benchmarks, quality and cost control
4. Describe the firms’ approach to communications with NVHC during the entire project.

VIII. ADDITIONAL INSTRUCTIONS, NOTIFICATIONS AND INFORMATION

A. No Gratuities – Respondents will not offer any gratuities, favors, or anything of monetary value to any official, evaluator, or employee of NVHC for influencing this selection. Any attempt by a Respondent to influence the selection process by any means, other than disclosure of qualifications and credentials through the proper channels, will be grounds for exclusion from the selection process. Accordingly, contacts with members of the Staff Evaluation Team, which are outside of the established process, should not be initiated.

B. All Information True – By submitting a response, Respondents represent and warrant to NVHC that all information provided in the response submitted shall be true, correct and
complete. Respondents who provide false, misleading or incomplete information, whether intentional or not, in any of the documents presented to the NVHC for consideration in the selection process may be excluded.

C. **Insurance** – The firm that is selected will be required to provide proof of liability insurance.

D. **Inquiries** – Respondents are prohibited from contacting any NVHC board member or employee beyond the point of contact listed in this document. Process inquiries may be directed to Mr. Stacey Giomi, Director of Facilities at NVHC (contact information is provided in section IX).

E. **Cost of Responses** – NVHC will not be responsible for any costs incurred by anyone in the submittal of responses.

F. **Contract Negotiations** – This RFQ is not to be construed as a contract or as a commitment of any kind. If this RFQ results in a contract offer by NVHC, the specific scope of work, associated fees, and other contractual matters will be determined during contract negotiations. A sample contract is included at the end of this document for reference.

G. **No Obligation** – NVHC reserves the right to: (1) evaluate the responses submitted; (2) waive any irregularities therein; (3) select candidates for the submittal of more detailed or alternate proposals; (4) accept any submittal or portion of submittal; (5) reject any or all Respondents submitting responses, should it be deemed in NVHC’s best interest; or (6) cancel the entire process.

**IX. SUBMITTAL INSTRUCTIONS**

One (1) original and two (2) copies of the submittals must be delivered to Mr. Stacey Giomi, Director of Facilities at the address set forth below at or before **1:00 pm on March 14, 2022**. Proposals must be enclosed in a sealed envelope or package. Late submittals may not be considered.

Nevada Health Centers Inc.
Attn: Stacey Giomi
3325 Research Way
Carson City, NV 89706

To enable NVHC to efficiently evaluate the responses, it is important that Respondents follow the required format in preparing their responses. **RESPONSES THAT DO NOT CONFORM TO THE PRESCRIBED FORMAT MAY NOT BE EVALUATED.**

Pages shall be no larger than letter size (8 ½” by 11”). The exception is that vehicle floor plans may be submitted in 11” x 17” or larger format (color copies of floor plans are preferred). Elaborate covers and permanent binders are not required, but are acceptable. Each section of the submittal should be separated by a tabbed/labeled page or a plain colored page with the ensuring section identified.
X. CONTENT OF SUBMITTAL

Each response shall be submitted as outlined in this section. Please include an outside cover and/or first page, containing the name of the project – “Mobile Vehicle Design & Manufacture”.

• Section #1: Letter

The first page following the divider shall be a letter of introduction transmitting the response to NVHC and stating any pertinent company data that is otherwise not contained elsewhere in the submittal. At least one copy of the transmittal letter shall contain the original signature of a partner, principal, or officer of the Respondent. This letter should address if the firm is registered in SAM.GOV and if so, your registration number must be provided.

• Section #2: Firm Information

  a. Firm name, addresses, and telephone numbers of all firm offices.
  b. Structure of firm, i.e., sole proprietorship, partnership, corporation, and size of firm.
  c. Years firm has been in business.
  d. Names of principals in firm.
  e. Primary contact.
  f. Organizational description.
  g. Description of firm’s philosophy
  h. A brief history of the firm and the services routinely provided in-house on similar vehicle projects
  i. The resumes of all key persons to be assigned to the project

• Section #4: Financial and Legal Status

  a. List any actions taken by any regulatory agency against or involving the firm or its agents or employees with respect to any work performed within the past three (3) years.
  b. List all litigation against or involving the firm or its agents or employees with respect to any work performed that has occurred within the past three (3) years.

• Section #5: Response to Evaluation Criteria

This section will include the firm’s responses to the evaluation criteria noted in Section VII letter A through D.

XI. ANCIPITICATION TIME-LINE

NVHC has established an estimated time-line for the initial phases of this project. Major milestone dates are noted below. Once a firm is selected, a new time-line will be established with the selected firm. It is our intention to take delivery of the vehicle within 9 to 12 months from the completion of an agreement, but those dates are flexible based upon product availability.

  a. RFQ process opens – February 18, 2022
  b. RFQ advertised in Las Vegas Review Journal legal classified ads – February 19 and
February 23, 2022

c. RFQ process closes – March 14, 2022 (all response due by 1 pm)
d. NVHC RFQ internal review – March 14 to April 4, 2022
e. Firm(s) selected will be notified by April 8, 2022

XII. CONTACT AND QUESTIONS

Questions should be address to the project manager for Nevada Health Centers.

Stacey Giomi, Director of Facilities  
Nevada Health Centers  
3325 Research Way  
Carson City, NV 89706  
(775) 888-6661  
sgiomi@nvhealthcenters.org